

User Manual

SCIF

SRM Central Instrumentation Facility

Developed By-
DEPARTMENT OF CSE, SRM, KTR

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How it works?

The portal's sole purpose is to allow user booking a slot to use listed Instruments and to use facilities provided by SRMIST.

The steps which will be followed while booking a slot are-

1. A user must need to register himself/herself.
2. Registration must be verified by the Administrator.
3. Only after user confirms the email ID provided and is verified by the Administrator, slots can be booked.
4. User can book a slot available on a given day, but it should be verified by the admin. Only after verification it's notified to the user that Admin has approved his slot.
5. E-mail is sent to the user after every crucial step.
6. A user can also request his slot cancellation which can be verified by the administrators.
7. A user can book 2 slots in a span of 14 days.
8. Password can be reset from forgot password section in the Log In tab.

Registration

Registrations of any new user can be done via Registration page displayed on the website. After registration a mail is sent to user for email verification. Only after email verification, and admin approval a user can login from the login page.

First Name*	<input type="text" value="Enter First Name"/>
Last Name*	<input type="text" value="Enter Last Name"/>
Institute*	<input type="text" value="Enter Institute Name"/>
Reg. No/Faculty ID	<input type="text" value="Enter Your Institute ID"/>
Full Address*	<input type="text" value="Give Your Full Address"/>
E-Mail*	<input type="text" value="Enter your Email"/>
Phone No*	<input type="text" value="Enter your Phone No"/>
Password*	<input type="password"/>
Confirm Password*	<input type="password"/>

I'm not a robot 
reCAPTCHA
[Privacy](#) - [Terms](#)

Booking

Slot bookings for listed Instruments can be done via [Instruments](#) section of the website. A user is only allowed booking once he's logged in. Instruments can't be booked if user has not logged in the website.

HRTEM



Code: SCIF1

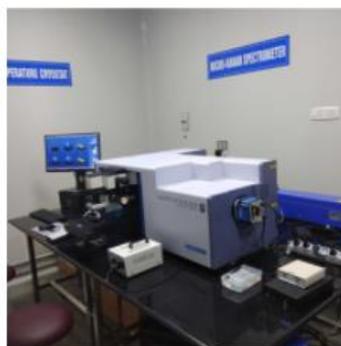
Description: Hi-Resolution Transmission Electron Microscope. Made By: JEOL, Japan

Person Incharge:
admin.hrtem@ktr.srmuniv.ac.in

Booking Price: Rs: 300.00

[Book](#)

MRS



Code: SCIF2

Description: Micro-Raman Spectrometer Made By: HORIBA France, LABRAM HR Evolution

Person Incharge:
admin.microraman@ktr.srmuniv.ac.in

Booking Price: Rs: Free

[Book](#)

XRD



Code: SCIF3

Description: X-Ray Diffractometer (XRD) Made By: BRUKER

Person Incharge:
admin.xrd@ktr.srmuniv.ac.in

Booking Price: Rs: Free

[Book](#)

Request Cancellation

A user can request a slot cancellation which he has booked by providing a legitimate reason for cancelling. It can be requested via *My Bookings* section after user has logged in and made an booking.

My Bookings

[Print this page](#)

Order ID ->1001

Product Code	Product Name	Date of the Order	Slot Time	Nature of Sample	Magnetic	Magnetic Details	Measurement	Details	Status
SCIF1	HRTEM	2018-03-14	11:00 AM - 11:45 AM	Thin Film	No		SAED		Pending Admin Approval

Cancel Order